



Environmental Action Plan

Policy statement

The Department of Psychology is committed to reducing its impact on the environment by saving energy and minimizing waste through comprehensive recycling.

Responsibility

The Green Impact Working Group are responsible for sharing information, and each member of the Department has a responsibility to follow the guidance set out in this action plan.

Energy

The Green Impact Working Group will

- Carry out annual basic energy audits, and share an action list with the Head of Department.

Staff will

- Read the Departmental [Purchasing Guidelines](#) document, which contains information on environmental considerations, before purchasing new electrical equipment.

Everybody will

- Take responsibility for switching off lights and electrical equipment as necessary before they leave the building.
- Avoid using electric heaters, unless in exceptional circumstances.

Waste

Staff will

- Purchase paper made from pulp from FSC certified sustainable sources.
- Continue to share documents (e.g. meeting papers and handouts) electronically wherever possible.
- Ensure that new furniture or wood products are made from wood from FSC certified sustainable sources.
- Attempt to rehome any unwanted office furniture or reusable equipment before disposing of it.



Everybody will

- Continue to use the Department's facilities for recycling in order to minimise the amount of waste sent to landfill.
- Hand in unwanted stationery, envelopes, folders and files to Reception so that they can be reused.
- Consider the environment before printing, and print double-sided whenever possible.

Transportation

The Green Impact Working Group will

- Continue to promote the use of public transport, cycling and walking to staff, students and visitors.

Everybody will

- Consider whether they can use videoconferencing facilities an alternative to travelling to meetings.

Monitoring

This environmental action plan will be reviewed each academic year by the Green Impact Working Group.